G. R. S. IX-5]

Previous references.

Census 4-909(1-2)

File No. 2-69

1919-20

Serial Nos. 1 & 2

(Census)

Later references.

Census 22-20 (PS, 20, 21 & 24)
SC 25-22-(1-4)
Census 7-29 (1)
" 18-29 (1 & 2)
" 12-30 (5 & 6)
" 12-30 (9 & 10)

May be presumed

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. Drop

Part B for March 1920

SUBJECT.

Census for 1921

SC1) From, The Census Supdt
D.O.No 99 dt^d 21.1.20.
Submits proposals for his office establishment accommodation, permanent advance Stationery and furniture

SC2) To, The Comptr & Cart
Census Supdt
NOC 20789-90 dt 8.3.20.
Sanctions establishment for the Census Superintendent's Office

W D 1250—GDB—30,000 28-1-19

R. S. III—1] 1919-20

GENERAL AND REVENUE SECRETARIAT.

NOTES.

~~File~~ File No.

FILE HEADING.

Census for 19 1

From

The Census Superintendent

No. 99 Dated 21.1.1920 Received 28.1.1920

Diary No. 1287	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

Submits proposals for his office establishment, accommodation, permanent advance, stationery and furniture

NOTES AND ORDERS.

There is a provision of Rs 5000/- during the current year Submitted for orders vide the Collection Census 4 of 1920 Rs 1-2, paragraphing the scale of establishment during the last census

31.1.20 (2) The expr during the C. Off. year on

NOTES—First Sheet.

G. R. S. III-2

General and Revenue Secretariat. | G. M. File No. 153 of 1919.

Serial No.

accounts charges
will have to be limited to the budget
allotment of Rs. 1,000 or as near as possible

Orders
M
24/1/20

(3) The reasons for the increase in establishment as over what was sanctioned for the previous Census are fully explained in the Superintendent's letter. The Financial Secretariat might perhaps be consulted.

31/1/20.

Chief Secy.)

(4) H. Secy. for remarks

31/1/20

If an assistant is also ordinarily appointed Manager for office work at Headquarters, the appointment of a highly paid ministerial officer as manager on Rs. 100-10-130 - seems unnecessary.

2) Considering that Mr. Thyagaraja Iyer has a staff of 6 menials in connection with the revision of pagetheir work the no: of inferior servants proposed seems capable of reduction, so long as the present staff continues -

H
31.1.20.

Secy.)

3. 2. 20

(Chief Secy)

Secretariat
31-1-20

NOTE—Contn. sheet.

SECRETARIAT
BANGALORE.
31 JAN 1920
1856-19

As regards the first objection raised by the Financial partment, namely, that ~~[illegible]~~ the appointment of a Manager on Rs. 100-10-130 is unnecessary, it has to be observed that the appointment is really necessary in erests of Census work on account of the following among er reasons :-

i) The work of the two Assistants will consist during the first year mostly of organising and touring, besides the revision and printing of the Census Procedure Code Circulars & Forms and the training of Enumerators &c.

ii) After the first year i.e., in March 1921, both the Assistants will be solely employed in connection with the Abstraction & Tabulation work and will not be available for office work.

iii) Even the Census Superintendent cannot always be expected to remain at head-quarters and attend to office work as frequent touring may become necessary in the interests of Census work.

iv) The translation of the Census Procedure Code into Kannada will have to be undertaken and the Manager will probably have to be chosen so as to be handy for this work as well.

v) Considering the changes that have been brought about during the last ten years both in the matter of the cost of living and in the opening of fresh avenues for the employment of men

NOTE—Contn. sheet.

with high intellectual attainments, the pay proposed for the post of Manager of the Census Office, namely, Rs. 100-10-130 appears to be by no means extravagant.

(9) Coming next to the 2nd observation made by the Financial Department, namely, that the number of inferior servants proposed seems to be capable of reduction in view of the fact that Mr. Thyagaraja Iyer has a staff of six menials in connection with the revision of Gazetteer work, the following facts will go to show that the number proposed is reasonable and not capable of reduction:—

i) The six menials sanctioned in connection with Gazetteer work are not all for Mr. Thyagaraja Iyer but a majority of them are for the Assistant given to him in that connection as well as for his office. They are barely sufficient or even insufficient (for that work) as is evidenced by the fact that Lascars & Tents are expected to be made available from the Secretariat according to the Govt. Order of 12th June 1918.

ii) The scale of establishment proposed leaves only four peons (including Jamedar and Duffedar) for the Census Superintendent which is by no means excessive considering his status as the Head of a Department — the rest of the menial staff being intended for the office and the Assistants.

NOTE—Contn. sheet.

General and Revenue Secretariat.

Cen. Sec. File No. ~~150~~ 2 of 1919.

Serial No.

(10) It will thus be seen that the proposals of the Census Superintendent are all reasonable and will have to be sanctioned.

Chief Secy.)

(9) The proposals of the Census Supdt as regards clerical & menial establishment may be accepted.

(8) As regards accommodation I have been discussing various alternatives with the Census Supdt. I shall submit separate note on the subject in a few days.

Dewan

cgs 5/2/20

13 Offd. may be disposed of

C Chandler

6.2.20

DEWAN'S OFFICE.
Recd. on FEB 5 1920
Reg. No. 5337

C.S. in Circulate.

cgs 9/2

15 I agree

Rees 10.2.20

16 I agree

11/2

17 As regards the appointments. I am unable to agree with the view taken by the Financial Secy. The new proposals may be sanctioned.

11/2/20

I agree with the above.

Rees 16.2.20.

(For Disposal by Circulation.)

No. C. 419

.....19.20.

GENERAL AND REVENUE SECRETARIAT.

Council Matter.

SUBJECT.

Proposals for the establishment of the office of the Census Superintendent in Mysore.

CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order,

C S Balasundaram
Chief Secretary to Government.

..... 9th February ...1920.

Extraordinary Member of Council. 16.2.20

First Member of Council. Official records Reel 10.2.20

9.2..

4065 / 10.2.20

Second Member of Council. 11/2

3254 / 11.2.1920

Third Member of Council. 11/2

G. R. S. III-2]

General and Revenue Secretariat.

Census
~~Ex. Sec~~ File No. ~~150~~ 2 of 1919-20

(1)

Serial No.

19
20 140 Revt. Secy., Sr. D. Branch. for a D.S.N

CBB
21/2

20. D.S.N. Subd.
23/2/20. For approval
Chief Secy.) 23/2/20.

Delivery
CBB
28/2/20

DEWAN'S OFFICE.
Recd. on FEB 24 1920
Reg. No. 5835.

NOTE—Contn. sl

Submitted to His Highness.

These papers relate to the establishment required for the Census Superintendent in Mysore who has just entered on his duties. His proposals are for an office establishment consisting of a Manager and seven clerks and a menial establishment of 14 men at a total cost of Rs. 428 3/10 per mensem, as against an office establishment consisting of a Head Clerk and four other clerks and a menial establishment of nine men at a total cost of Rs. 279 per mensem sanctioned for the last Census Office when first organised in the year 1910. The reasons for the increase in establishment over what was sanctioned for the previous Census and for proposing progressive scales of pay for the office establishment are fully explained in the Census Superintendent's letter dated 21st January 1920.

2. The Financial Secretary, who was consulted in the matter, is of opinion that the appointment of a highly paid ministerial officer as Manager on Rs. 100-10-130 seems unnecessary, if an Assistant is to be immediately appointed mainly for office work at headquarters, and that the number of inferior servants proposed seems capable of reduction, as Mr. Tyagaraja Iyer has a staff of six menials in connection with the work of the revision of the Mysore Gazetteer.

3. The First and the Second Members of Council are agreeable to the proposals made by the Census Superintendent, while the Third Member and His Highness the Extraordinary Member have differed and agree with the Financial Secretary's opinion.

4. The necessity for the post of a Manager on the pay proposed and for the entertainment of the menial staff referred to has been explained in paragraphs 8 to 10 of the notes in the file.

5. Considering the urgency and importance of Census work, the proposals of the Census Superintendent seem reasonable, and I solicit His Highness' gracious approval to the same.

Record of Cases submitted for the Orders
of His Highness the Maharaja

Subject.

Establishment for the Census Superintendent in Mysore.

Order.

No 915
3/3/20

KRW

2/3/20

G. R. S. III-2]

C. 419

General and Revenue Secretariat.

Con File No. 2 of 1919-20

Serial No.

Please put up draft

Ord. Service & Council.

31. All urgent or confidential files returned with His Highness' orders may, in the absence of instructions or indications to the contrary, be ordinarily circulated to the Members of Council for perusal after the issue of orders.

33. The Secretaries concerned should see that orders in the cases referred to above are issued at once and that the files are returned immediately after to the Chief Secretary for circulation to the Members.

34. In all other cases, the files will first be circulated to the Members of Council at headquarters and then sent to the Secretariat concerned for the issue of orders.

Circulated to the Members of Council for perusal of His Highness' orders ~~approve~~ after issue of orders. (*Vide* Rules 31, 33 and 34 of the Subsidiary Rules for the conduct of business of Council in the Manual of Council Rules and Procedure.)

C. Balasundaram
Chief Secretary to Govt.

Through the Secretary to Government,

.....Department.

5758 / 19/3/20.

FIRST MEMBER OF COUNCIL

5940-324 / 15-3-1920

SECOND MEMBER OF COUNCIL Seen 16.3.20

4987 / 16.3.20

THIRD MEMBER OF COUNCIL.

NOTE—Contn. sheet.

CHIEF SECRETARIAT. IV Depts. 17 MAR 1920 Rec'd

G. R. S. III-2]

General and Revenue Secretariat.

Gen File No. 2 of 1919-

Serial No.

[illegible]

[illegible] 5.3.20

Chief Secy

for personal expenditure
10/3
6/3/20

Issue & then circulate
to members & Council C&Y
for perusal -
6/3/20

ISSUE & RESUBMIT.

+ not followed
-: 2183-19

H. H. has approved the proposal & reference is issued to F/D Memo dt 3.2.20 - Para. 2

The file was not referred to F/D again for concurrence before the issue of orders

Draft Memo communicating the above issued

Yes
9/3
Issued

Yes)
Done
10.3.20

10/3/20

2594
6/3

Issued
11/-

To The Comptroller & Cursus Secy
C. 20789-90 dt 8.3.20 - Sanction
H. H. C. & Hts.

NOTE—Contn. sheet.

URGENT. 21st January 1920.
C.S./133-19-3

CHIEF SECRETARIAT.
IV
MINOR Depts:
28 JAN 1920

DIARY NO. 12876

1919-1920
SECTION. Gen
FILE NO. 150-C9
2

Dear Sir.

In continuation of my D.O.No.97 dated 17th January 1920 reporting my return to duty, I desire to make the following proposals for the formation of the Census - - - Superintendent's Office.

2. Firstly as regards office accommodation.--I would strongly recommend that if a suite of rooms in the Public Offices or an unoccupied Government bungalow in a - - - central locality is available, the same should be utilized for the Census Office as it would be inconvenient to rent a building for such a long period as 3 years or so and as the facilities requisite for referencing and other purposes (such as namely Records) in connection with the Census and Gazetteer work cannot be obtained so well as in the Public Offices. At the last Census (i.e., of 1911). a bungalow was first rented in the High Ground for about a year and then another building in Shankarpur which was retained for about 2 years. Speaking with all the experience of the inconveniences then met with, I would propose that the question of office accommodation for the Census Superintendent's Office be disposed of in a sympathetic spirit, leaving the question of accommodation for the - - - abstraction and tabulation office (to be formed about March 1921) to be dealt with later on.

3. Secondly as regards the staff.--
The circumstances connected with the coming

Census will be found to differ in several important respects from the last Census in that

(a) While the Revenue Commissioner was the Head of the Census Department in 1911, I am the Head of the Department for this Census and this must be taken into account in the formation of the staff

(b) The work of the District and taluk officers has considerably increased since 1910-11 and more guidance and assistance will therefore be now required by them from the Census Head Quarters.

(c) The growth of population during the intervening decade has on the whole been slow and steady if not rapid.

(d) More attention will be paid this time to the industrial and occupational side of the Census. / These things being premised I would strongly urge that one assistant be appointed at once, primarily for office work at Head Quarters and secondarily for touring work when that is necessary, the other being appointed about a month or so later on primarily for touring work and secondarily for organizing work at Head Quarters. (These two assistants will of course be absorbed fully in the abstraction and tabulation stage later on in 1921). Not only have the Census Procedure Code, Circulars and forms to be issued but the Census staff from the - - - Enumerator to the Charge Superintendent have also to be regularly trained in their onerous duties throughout the eight Districts and care has to be taken that the instructions in the Code and the Circulars

are properly understood and enforced. This can only be secured by the frequent itineration of two assistants and of myself. One of the assistants may be designated Deputy Census Superintendent and the other an Assistant Census Superintendent, a suitable local allowance being given to each of them.

4. Thirdly as regards clerical and menial establishment.--A statement is - - - appended showing the clerical and other establishment required. These proposals have been made after making reference to the establishment sanctioned in 1910-11 (vide page 2 of the Census Administrative Report of 1911) the requirements of the coming Census and the present status of the Census Superintendent's office (i.e., as that of the Head of a Department) and in the belief that the provision made in the G.P. dated 12th June 1918 No. G.17247-/49 G.M.635-17-5 regarding the supply of tents and lascars from the Secretariat for Gazetteer work still stands good. After the 2nd Assistant is appointed an establishment consisting of one clerk, one lascar and 2 peons will have to be sanctioned for him.

5. Fourthly as regards other miscellaneous matters.--Orders will have to be passed sooner or later on the following points

(a) Revision of the budget allotment for Census in the Budget for 1919-20.

(b) Provision of furniture; tents; typewriters and other office appliances for the Census Office.

(c) Supply of [illegible] Superintendent of Stationery Depot.

(d) Supply of copies of the Gazette, the monthly proceedings book and

other official publicationsto the Census office.

e) Provision of a permanent advance and monthly or contract contingent amount under the revised rules.

(f) Provision of clothing, belts and badges to the menial establishment.

(g) Special arrangements for the printing of the Census Procedure Code, forms and circulars.

Calculating machines need not be supplied till March 1921.

6. Fifthly as regards the Census Regulation.--A Census Regulation will have to be passed as early as possible (i.e., before June or July next) on the lines of the Census Regulation of 1910-11 and if necessary of the British Indian Act which is now before the Imperial Legislative Council in Bill form and will soon be passed.

7. Sixthly as regards the Census Procedure Code.--As the revision of the Census Procedure Code (local) will shortly have to be taken up, I request that I may be kindly kept informed of the action taken from time to time by the Census Commissioner for India in this direction.

Yours sincerely,

M Jyyaswamy Ayyar
21/1/20

To

C.S.Balasundaram Iyer, Esq., B.A.,
Chief Secretary to Government.

21st January 1920.

APPENDIX.

(1) Statement showing the establishment immediately required.

(a) Clerical.

1 Manager on Rs.100-10-130
1 Head Clerk on Rs.75-5-90
1 Deputy Clerk on Rs.50-4-62
1 3rd clerk on Rs.40-3-49
1 4th clerk (Typist) on Rs.30-2-36
1 5th clerk on Rs.25-2-31
1 Record keeper on Rs.25-2-41

(b) Servants.

1 Mutchi on Rs.12
1 Dufter bund on Rs.10
1 Jamedar on Rs.14
1 Duffedar on Rs.12
2 peons on Rs.9 each
2 peons on Rs.7 each
1 Lascar on Rs.8
1 watchman on Rs.7
1 Sweeper on Rs.7

2. Touring establishment for the 2nd Assistant.

(a) One clerk on Rs.30-1-33
(b) One Lascar on Rs.8
(c) 2 peons, one on Rs.9 and one on Rs.7.

3. Notes on the above.

(a_1) The establishment shown as - - - - immediately required includes a touring establishment of 1 clerk, 1 Lascar and 2 peons (one on Rs9 and the other on Rs.7) for the

Deputy Census Superintendent, leaving the rest for the Census Superintendent both for office and touring. The separate touring establishments of the two assistants will of course work in the Census Office while at Head Quarters.

(a_2) The scales of pay for the clerical establishment have been made incremental in order to serve as an incentive for good and steady work for the three years. In the Census of 1910-11 the pay of the clerical establishment was revised 2 years after the formation of the office and the present plan seems preferable more especially as the pay of the clerks in the Secretariat and elsewhere has been made more or less progressive.

(a_3) The question of dispensing with the services of lascars may be taken up in March 1921 when touring may not be found absolutely necessary.

(a_4) The establishment as above proposed and if sanctioned may not require revision till March 1921 when the Abstraction and Tabulation office will be formed. But even after the latter is formed, it will be found that the clerical establishment of the Census Superintendent as above proposed will have to be kept more or less intact for the checking of Tables, report writing and other purposes, the services of lascars being however liable to be dispensed with as noted above.

G.R.S. VI–71]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the *191*

ISSUE & RESUBMIT. 2/3/20

Date of issue.....

Signed by.....

Section

File No.

Serial No

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read--

order thereon :- No G 20789-90

Sanctioned.

The Cost on this account establishment will be temporary lasting until the close of the current operations, and during the current year will be met out of the provision of Rs 5000/- made in the budget & necessary provision included in future budgets.

MC 6/3/20 (SS) 6/3/20

Joint Secretary

Secretary 5.3.20

List of enclosures.

To The Comptroller (through Fin" Dept)

The Census Supt & his first Assistant		(1
Treasury	(100 - 10/1 - 130)	✓
Head clerk	(75 - 5/1 - 90)	✓
Deputy clerk	(50 - 4/1 - 62)	✓
Third clerk	(40 - 3/1 - 49)	✓
Fourth clerk (Typist)	(30 - 2/1 - 36)	✓
Fifth clerk	(25 - 2/1 - 31)	✓
Record Keep	(35 - 2/1 - 41)	✓
Sweeper	(12)	✓
Duftirband	(10)	✓
Jamedar	(14)	✓
Duffedar	11,2,	✓
Peons	2(9), 2(7)	
Lascar	(8)	
[illegible]	(7)	
[illegible]	7)	
Estt for the 2nd Assistant		
Clerk	(30 - 1 - 33)	
Peon	(9), (7)	
Lascar	(8)	

The whole estt is subject to revision u
Abstraction & wavulation office to Jammea.